

Downloading and Transferring eBooks to eReaders

Software & Device Setup (Kindle users skip to “Checking out eBooks”)

1. Download Adobe Digital Editions (<http://www.adobe.com/products/digitaleditions/>).
2. Open the program and follow the screen prompts to register for an Adobe ID (or go to this website to register for one: <http://tinyurl.com/adobesignup>).
3. Sign into Adobe Digital Editions with the user ID and password you made in step 2.
4. Plug your eReader into your computer and wait for Adobe Digital Editions to recognize it (an icon with the name of your device should appear on the left side of the program home screen, under the list of bookshelves—this might take a minute the first time. Make sure to look at the screen of your device; some require you to select “manage library” or something similar. If your device is still not appearing in Adobe Digital Editions after a few minutes, unplug the device and plug it back in.
5. A message will appear asking if you’d like to register your device with your Adobe ID; click “Authorize Device”.

Checking Out eBooks

1. Go to the Overdrive website (<http://stls.lib.overdrive.com>).
2. Select an eBook for checkout (eBooks are the items in Adobe EPUB, Adobe PDF, and Kindle Book format).

3. Click “Add to Cart” (if the item is checked out you can click “Place a Hold”). **If you are a Kindle user, make sure to select the option for Kindle Book.**
4. Click “Proceed to Checkout”.
5. Log into your account by selecting “Southern Tier Library System” from the drop menu and typing in your library card number (13 digit number on the back of your card) and PIN (last four digits of your phone number).
6. Select the desired lending period from the drop menu (7, 10, or 14 days).
7. Click “Confirm Checkout”.
8. Click “Download” or “Get for Kindle”, depending on your device.

For all eReaders except Kindle:

9. A download box will pop up; click “Open with Adobe Digital Editions”.
10. The eBook should now be accessible in Adobe Digital Editions, on your computer.

For Kindle Users

9. After clicking “Get for Kindle” you will be brought to the Amazon.com website. Click on the button labeled “Get Library Book”.
10. At this point, if you are not already logged into Amazon.com, you will be asked to enter your email address and your Amazon.com password.
11. Once you have logged into Amazon.com, you will be asked to select a delivery location. Select your device from the drop-down menu or select “transfer via computer”.
12. Make sure your Kindle is connected to the internet via Wi-Fi (not 3G). If the book does not appear automatically, click the menu button on your

Kindle. From the list that appears, choose the option to sync your device. Your title should now be visible in your Kindle library.

13. If you are transferring your book to your device via computer, connect your device to the computer, click “download” and follow the instructions provided by Amazon.com.
14. If at any time you wish to have your book delivered to a different device, or if you wish to return the book, login to Amazon.com. Click “Your Digital Items” then “Manage Your Kindle”. Next to the book, click “Actions”. From here you can choose a new delivery location or return your book.

Transferring eBooks to eReaders (Other than Kindle)

1. Plug your eReader into your computer with Adobe Digital Editions open.
2. If you are not currently in “Library View” (the other view is “Reading View” which will show your eBook text), click on the icon in the top left corner that looks like three books on a shelf.
3. You should now be able to see an icon for your eBook on the right side of the screen; on the left side menu, you should see an icon for your eReader.
4. Drag and drop your eBook onto your device by left-clicking on your eBook and (while still holding the mouse button down) drag it to the icon of your eReader; let go when you see a green plus sign (this will add the eBook to your eReader).
5. Detach your device from your computer (the eBook should now be on the device).
6. If you want to return a borrowed eBook before it is set to expire, in Adobe Digital Editions, select the item and click on the triangle that appears in the top left corner. Select “return borrowed item” from the drop menu.